

WWCHA General Meeting Minutes

Monday 28th March 2022



Date: Monday 28th March 2022

Time: 7.30pm

Location: Club Rooms, Jubilee Park

Chaired by: Ken Larkin

Board Membership:

Ken Larkin (President), Amy Smart (Secretary), Karen Boyd (Treasurer), Mel Chyb (Competitions), Nathan Szymanski (Development), Tamika White (Officiating), Jason Hill (Events), Phil Stone (Facilities)

Vacant (Representative)

Club Membership with Voting Privileges: Cavaliers, CSU, Harlequins, Lake Albert, Rosellas, Royals

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Present (A-Z):

Board Members: Karen Boyd, Mel Chyb, Ken Larkin, Phil Stone, Amy Smart, Jason Hill, Tamika White

Nathan Szymanski (via dial-in)

Apologies:

Club representatives: Greg Smart (CSU HD), Alicia Rose (Cavs), Sharyn Wellham (Rosellas), Chris Skillen (Harlequins), Dan Smith (CSU HD), Jarrod Thorne (Royals)

Apologies: Helen Lansdown, Charmain Gay, Kylie Cowell, Terry-Ann McBeath, Sharon Smith

Absent: Lake Albert Delegate

Acknowledgement of Country

I would like to begin by acknowledging the Wiradjuri people, Traditional Custodians of the land on which we meet today and pay my respects to their Elders past, present and emerging. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Minutes of Previous Meeting

[February 2022](#) (located on WWCHA website)

Accepted: Greg Smart

Seconded: Jarrod Thorne

Actions arising from previous minutes

Actions arising from previous meeting minutes	Person Responsible	Timeframe	Progress
Paying Juniors for Umpiring	Tamika/Karen	Prior to start of Winter Season	In Progress
Investigate how other associations utilise Paid Administrators <ul style="list-style-type: none">- Emailed 3 x associations- No response as yet, as these associations have been impacted by floods	Karen Boyd		In Progress
Update Playing Fees information	Amy Smart	1 month	Done
Create How-To for Revolutionise Payment Classes	Amy Smart	1 month	Done
Review Umpire Reporting Process	Amy Smart / Tamika White / Charmain Gay	2 months	In Progress
Create Playing Fee structure for 2022 Winter Season	Amy Smart	1 month	Done
Umpire forum to discuss FIH Rule Changes <ul style="list-style-type: none">- Part of Academy Games with Zeke	Tamika White / Charmain Gay	2 months	Done

Working Bee to be scheduled	Ken Larkin	1 month	Done
Create Representative EOI forms that include travel and accommodation preferences	Amy Smart	1 month	Done
Find a way to ensure all players that play for Rep (including outside of WWCHA) are in revolutionise, and how to ensure invoices are paid (or payment plans set up) prior to playing the game(s).	Amy Smart / Karen Boyd	1 month	Done
Tentative Team lists to be sent to Mel Chyb by 18 th April 2022	All Clubs	2 months	In progress
Create Come Try Events in Revolutionise for Trials. Create QR code for those that show up on the day.	Amy Smart / Mel Chyb	1 month	Done
Create Survey for Winter Competition	Amy Smart / Mel Chyb	1 month	Done
Clubs to update their website committee site with committee members	Clubs still pending: Cavaliers CSU Hockey Ducks Harlequins Rosellas	1 month	Lake Albert - Done

Correspondence In

Correspondence	Club/Person	Format	Date	Action
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2022 Fees – Amy Smart

- COVID 19 vaccination status proof tickbox has been added to Revolutionise by Hockey NSW. Amy has checked the NSW Health Advice, which notes that people do not need to be vaccinated to play sport. Clubs to untick this box when creating their payment classes.
- When people register for the Winter Competition, a \$48 fee will be deducted from the WWCHA for those who played Indoor. Those people will be invoiced separately once they have registered for Winter.
 - o Hockey NSW and Revolutionise do not have a solution for this issue at this stage

Diversity policy and WWCHA processes – Ken Larkin

- [Hockey NSW Inclusive Policies, Resources and Guidelines](#)
- [Hockey NSW Safe Hockey](#)
- We recommend that all delegates read the policies to assist with making policy decisions moving forward.
- WWCHA Board will start using pronouns in their signatures. It is encouraged that the rest of the delegates read more about this and consider adding it to theirs as well.
- These policies are the catalyst for grading of all players.

Juniors Update – *Nathan Szymanski*

- Come & Try Days
 - Were meant to be 31st March and 7th April, however, COVID isolation has impacted this.
 - 31st March has been cancelled. The 7th of April will still go ahead, and the second day will be 21st April
 - Alicia and Mel will be present at the fields on Thursday 31st March in case people still show up.
- Club stalls
 - Only 2 clubs have responded
 - 1 club said yes, 1 club said no
 - Implore that clubs start getting their members to help out
 - Confirmation from the clubs to be sent to Nathan early next week.
- Friday night volunteers for Coaches and Umpires also needed.

Representative Gear – *Karen Boyd*

- Missing uniforms
 - Singlets missing
- Karen has gone through the store room and found lots of collared shirts with no numbers
 - Karen will take them to hunters to get numbers added
- Men's Indoor State uniforms still missing
 - Ruth and Jason (managers) have returned the uniforms to the previous Rep Manager.
 - Karen working on collecting these
- Karen confirmed the need to order more Men's Shorts
- Karen confirmed there is enough for Women's team

Working Bee – *Ken Larkin*

- 2nd April 8:30am start
- This is to prepare for Academy Games and our Winter Competition
- Only 8 people have volunteered so far. These are made up entirely of Board Members and Cavaliers.
 - CSU have put out reminders to their club
- Only 3% of our members volunteer
- Equipment needed:
 - Leaf Blower, shovel, broom, garden gloves

Umpiring session – *Tamika White / Ken Larkin*

- Zeke Newman, International Umpire, and Hockey NSW, will be hosting an Umpiring Session at 7:15pm for 1hr on Friday 8th April
- Only 3 Umpires have volunteered to Umpire for Academy Games, and they are being assessed for Accreditation for Community Badge.
- Only 1 person has registered to attend the Umpire Session
- We need more umpires for the weekend.
 - Board to send an email to all members
 - Clubs to reach out and encourage their members

- \$15 per 30-minute game
- Last time Zeke ran a session for us hardly anyone showed up, and it was disappointing for all involved.
- This time, 5 people per club required to attend.

Academy Games – *Ken Larkin*

- Preparation for the Academy Games is progressing well
- 5 members attending on Friday afternoon to assist with Canteen, Umpiring and Tech Bench
- Roster has been sent out to all clubs for the rest of the weekend.
- Media Launch at the Boat Club attended by Ken went well.

Competitions – *Mel Chyb*

- Winter Competition Survey results discussed
 - 161 responses. Last year there were 285 members. 56.5% response rate.
- Social Comp Question
 - 51% of responses said they would be interested in a social competition during the week.
 - 58% of responses said that the social comp should not be club based
- Junior boys in Div 3 Women Question
 - 53% of responses said No
- If there are not enough teams in a division to run a viable competition, what suggestions do you have? E.G. Div 1 and Div 2 Women
 - 64.5% of responses said that divisions needed to combine
- Playing times question
 - Essentially came down to 1 quarter split across all answers.
 - Option 1: 22.36%
 - Option 2: 23.6%
 - Option 3: 27.33%
 - Option 4: 37.27%
 - Impossible to please everyone
 - Discussion regarding the logistics:
 - Umpires and their availability
 - Coaches and Managers unable to play at the same time as other divisions
 - I.E. generally Div 1 Men coach Div 1 Women, and Umpire Div 1 Women, they cannot play at the same time
 - Unable to move games to start earlier due to Netball and Soccer commitments
 - Most Divisions require the Division below them to fill up into their games to allow them to play. Players will not attend an 11am game and wait around or come back in 7 hours to help fill up.
 - Rotating time slots stops shift workers from being able to play
 - Option 3 is considered the most workable option (rotating the last 4 time slots). However, further discussion needed on number of teams.
- Division Teams:
 - Men:
 - Div 1:
 - CSU Hockey Ducks

- Harlequins
 - Lake Albert
 - Royals
- Div 2:
 - CSU Hockey Ducks
 - Harlequins
 - Lake Albert x 2
 - Royals
 - Cavaliers
- Div 3:
 - CSU Hockey Ducks
 - Harlequins (maybe)
- Unable to hold Div 3 with these team numbers
- Reviewed Div 2:
 - CSU Hockey Ducks Pink
 - CSU Hockey Ducks Navy
 - Harlequins Green
 - Harlequins Black (maybe)
 - Lake Albert White
 - Lake Albert Maroon (maybe)
 - Royals
 - Cavaliers
- Women:
 - Div 1:
 - CSU Hockey Ducks
 - LACU
 - Royals
 - Div 2:
 - CSU Hockey Ducks Pink
 - CSU Hockey Ducks Navy
 - LACU
 - Rosellas
 - Royals
 - Div 3:
 - CSU Hockey Ducks
 - LACU
 - Rosellas
 - Royals
 - Reviewed Div 1 and Div 2:
 - Dan Smith from CSU Hockey Ducks to assess if they are able to submit 2 Div 1 teams to make up the team numbers in Div 1.
- Exemptions to be given by 18th April as well as team lists. Following Monday Mel will release the draw.
- Reminder that we are not allowing players to play across the divisions in the first three weeks anymore.

- Due to the high COVID-19 cases at this time, a COVID Policy to be updated to cater for the need to postpone/reschedule matches that are impacted.
- The last round of Summer Comp to be held 29th March (tomorrow), with a BBQ.

New Business

- LACU new uniforms
 - To send out to the clubs and do vote via email.

Board member reports

Officiating Officer – *Tamika White*

- We need more umpires for the Academy Games, and to attend the workshop with Zeke.

Treasurer – *Karen Boyd*

- Balance of accounts as at 28/3/22

○ Cash Reserve	\$ 13137.46
○ Cheque Account	\$ 49938.55
○ Fundraising Account	\$ 9856.50
○ MasterCard account	\$ 939.36
○ Term Deposit	\$ 75127.49
○ Total	\$148999.36
- Account signatories all updated at bank.
- Bookkeeper engaged and work started. She can also lodge BAS so RSM are no longer needed, they have been advised.
- Canteen underway for Academy games.
- In process of checking uniform supplies. If anyone holding Wagga uniforms, please contact Karen ASAP.
- Accommodation booked for Open Womens, and enquiries started for 18 boys, 15 boys and 15 girls. Carla looking after 18 girls.
- \$1000 limit on spending without requiring approval from board. Vote
 - All Clubs and Board members agreed

Events Officer – *Jason Hill*

- Academy Games preparation
 - need more volunteers.
- Other events to be planned for the year:
 - Women's Masters in July
 - Packham Cup in August
 - Presentation night at end of season

Representative Officer – *Karen/Ken/Jason/Amy*

- Accommodation booked for Opens Women.
- Bookings for Rep training done.
- EOI surveys working well.

President – *Ken Larkin*

- Attended Hockey NSW AGM
 - Pathway discussion review.
 - AGM attended by new CEO. One state working together “Regional vs Urban”
 - Volunteer burnout.
 - Meeting with CEO on Friday.
- The Woodgate family have jackets for sale, not pre-owned.

Facilities Manager – *Ken Larkin/Phil Stone*

- Final repairs to Noonan, re-gluing of seams, and blue circles repainted.
- Nets of Eastern Side of goals have been fixed. Clips added to nets.
- Water pump fixed. One gun needs to be fixed as well.
 - Hose can be used in the interim.
- Canteen being taken over on 1st April from Touch. Cleaned.
- Toilets still need to be cleaned.

Meeting closed: 9:30pm

Next Meeting: 26th April 2022

Ken Larkin (President / Chairperson)

Amy Smart (Secretary / Minute Taker)