



# Wagga Wagga Combined Hockey Association

## Board Meeting Minutes

**Date: Monday 27 May 2023**

**Time: 7.30pm**

**Location:** Club Rooms, Jubilee Park

**Chaired by:** Lee Murrell

### **Board Membership:**

President: Lee Murrell

Treasurer: Corrie Ellis (resigned at meeting and replaced by Karen Boyd)

Secretary: Rebecca Peel

Competitions Manager: Melinda Chyb

Junior Development Coordinator: Nathan Szymanski

Officiating Officer: Zac Tinning

Representative Manager: Jaclyn Hogan

Facilities Manager: Benson Williams

Events Manager: Liz Cronin

**Club Membership with Voting Privileges:** Cavaliers, CSU, Harlequins, Lake Albert, Rosellas, Royals

Present (A-Z):

### **Board Members:**

Lee Murrell, Liz Cronin, Melinda Chyb, Zac Tinning, Jaclyn Hogan, Benson Williams, Karen Boyd.



## Wagga Wagga Combined Hockey Association

### Board Meeting Minutes

#### Club representatives:

Club	Representative	Role
Cavaliers	Janet Lamplough	Officiating Board Member
CSU	Matthew Pickersgill	Vice President
Harlequins	Jackson White	President
Lake Albert	Luke Gaegan	Vice President
Rosellas	Terry-Ann McBeath	Treasurer
Royals	Jarrold Thorne	President

#### Other's present:

Club	Representative	Position
Royals	Kylie Cowell	Treasurer
Rosellas	Charmain Gay	Club member
Rosellas	Sharon Smith	Club Member

#### Absent/Apologies:

Club	Representative	Position
Board	Rebecca Peel	Secretary
Rosellas	Sharon Wellham	Vice President



# Wagga Wagga Combined Hockey Association

## Board Meeting Minutes

**Opening 7.34pm**

### Acknowledgement of Country

I would like to begin by acknowledging the Wiradjuri people, Traditional Custodians of the land on which we meet today and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

### Minutes of Previous Meeting

Accepted: **NA**

Seconded: **NA**

Comment: Secretary not at meeting and has not received April minutes. Charmaine Gay - minutes need to go out. Liz Cronin - I'll be taking minutes - please be kind.

### Board reports - Not in agenda order

#### Events

**Lee Murrell:** last big event, Liz to go over.

#### Liz Cronin:

- Clubs all turned up, all jobs done, thank players stepping up.
- Congratulations to Mel, Nathan and boys for div 3 – (clapping)
- Special to thank you – Sharon Welham for organising Joe McGir at short notice, makes us look good having someone like that in attendance.

#### Treasurer

Corrie has resigned – Karen has been helping a lot. We have appointed Karen Boyd to the position of Treasurer, it's been agreed to by committee. We're not asking for Karen to come to all the board meetings and will not be required to do full responsibilities. Karen Boyd will be made signatory of all accounts and Corrie Ellis is to be removed.

**Karen Boyd:** There have been invoices not paid, Wagga council not paid. Indoor not paid. Late getting invoices out not expected to pay unless they are given ample time.

#### Competitions

##### Melinda Chyb:

- Regarding umpires on the card we need them to write and sign their name – if I can't see their name, I can't pay them. Tech officials as well. They need to make sure all players sign card before



## Wagga Wagga Combined Hockey Association

### Board Meeting Minutes

they go onto the field. In regards to who is playing each week, who is not? If someone is not a regular player each week, they drop off revolutionise.

- I have received 4 deferments requested by CSU – div 3 games. Div 2 with lake, deferred then change date.
- I have stuffed up immensely. I must add 4 rounds, not 1. We're up to round 17, we need 4 more. We play each other twice. An idea is when we have a Scorchers Sunday, we play 2 games before, 2 games after?

**Luke** - Wednesday is our preference

(general discussion around what guys would prefer)

**Lee** – So it's decided that the 4 rounds are definitely going ahead, just when can they be played.

**Kylie** – send it out, we will work out who can play.

**Mel**: and we'll play 1 match around scorchers

**Kylie** – in regards to revolutionise, you cant add past 100 players

- **Mel** – **write names on card!** Also – document any injuries, whether they go off or not.

**Benson** – duty of care sits with club

**Lee** – head injuries in hockey are not up to same as other codes. That person leaves the field, doesn't return until they get a letter.

**Karen** – need to vote on that

**Lee** – yes, can we follow up we need to follow HNSW guidelines

- Gender identity – obligation to follow HNSW, will talk about it later
- **Jac** – do we ask for pre-existing conditions from players

**Lee** – they notify at registration

**Mel** – all injuries must be written down, no matter how small (general discussion -duty of care umpires to manage)

**Mel** - they go off, see a doctor, medical certificate specifying clearance for head injury

#### Junior Development

**Lee** – Nathan apology – see attached report.

Tabled Nathan's report

#### Representative

**Lee**: Representative stuff – registrations.

- **Jac** – check uniforms Kirsten from CSU, start 2023 email came earlier this year for master's men. Go back through emails regarding HNSW – they are nominated to play this weekend.

**Karen** – last year Sam did his own thing, collected cash previously, the committee resolved the issue by doing it through Jac.

**(?)** – can't you invoice them?

**Karen** – I don't know who to invoice and how much

**Lee** – we can invoice everyone. If they've paid Sam already, they need to sort that out. Talk to Kirsten or alternatively, 1 invoice to Sam Arnold for the whole amount.

**(?Jac?)** Get HNSW will resend men's master's invoice for Tamworth over 45's, Under 15 girls, Mens over 55's, Under 13 – Jarrod and Lauren, Womens masters



# Wagga Wagga Combined Hockey Association

## Board Meeting Minutes

**Lee** – we need a mid season stocktake (discussion around ordering uniforms, takes 6 weeks)

**Karen** – order off season, ready for next year

### Events

**Lee** – Events report

**Liz** – see attached the Events report

### Facilities report

- **Benson Williams** issues with the system of lights. We have taken back control of weekend lights. It is a programming issue not a council issue at the moment.
- Check that the gates and container are locked every time
- **Lee Murrell** – request new locks and walk around with council regarding issues
- **Benson Williams** – there is weeds and moss – I've got the names of chemicals to remove them.
- Pump to be fixed – quote of \$900  
**Karen** - \$1000 limit. Maintenance things needs to be done
- general discussion around tournament

### Officiating report

- **Zac Tinning** – there was an incident with an umpire who was quite upset. (spoke about the incident) we have to reduce the frustration of umpires, there were a few things during that game.  
To overcome these issues we are pairing inexperienced umpires with stronger umpires, having coaching available for each game, and meeting before the game to discuss mindset.  
**Lee Murrell** – all umpires need to toughen up with lip. Players need to perform better and stop the lip.  
**Charmaine Gay**: it gets to stage during competition, behaviour and respect goes out the window. We need to control ourselves, just play hockey. It's just crept in.  
**Zac Tinning** – don't want a directive that talking back includes cards straight away.
- **Sharon Smith** – Zeek communication to confirm, community-based tech official or state championships or nationals, like umpiring a fee attached to it. Community is free, level 1 around \$50.

### Other Business

- **Melinda Chyb** – Ice, look at the chest freezer.  
**Benson** – ice maker  
**Sharon** – discussion during championship.  
**Action: Benson to get quotes.**  
**Lee** – notes from Bec – see attached (general discussion around flickers shirts)
- Club duties – reduced duties for smaller clubs for tournaments (general discussion around commitments)  
**Lee**: Result trial for end of the year: 5 club duties for Packham cup. (combine Harlequins and Rosellas)



## Wagga Wagga Combined Hockey Association

### Board Meeting Minutes

- Call for nominations for club days cannot be scorchers day.  
Royals and (?) declined a club day  
Decided that club days are only Saturdays
- Working with children's checks – names and check entered into revolutionise, names then to be verified by Lee Murrell and Rebecca Peel  
If members do not have one, go get it - Volunteer WWCC is free  
(Discussion around WWCC, who needs)  
**Lee:** Any manager, coach, especially with rep teams, Clubs to produce a list of names with Working with Children Checks which will then be verified.
- Gender identity registration – follow HNSW policies, guidelines and constitution.  
Lee Murrell explains it in detail. (see attached)

---

**Meeting closed:** Meeting closed at 9.05pm

**Next Meeting:** 26 June 2023

---

Lee Murrell (President/ Chairperson)

---

Liz Cronin (Events Manager / Minute Taker)