

# WWCHA General Meeting Minutes

Monday 31<sup>st</sup> January 2022



**Date:** Monday 31<sup>st</sup> January 2022

**Time:** 7.30pm

**Location:** [Zoom](#)

**Chaired by:** Ken Larkin

## **Board Membership:**

Ken Larkin (President), Amy Smart (Secretary), Mel Chyb (Competitions), Nathan Szymanski (Development), Tamika White (Officiating), Craig Knowles (Representative), Jason Hill (Events).

Vacant (Facilities), Vacant (Treasurer)

**Club Membership with Voting Privileges:** Cavaliers, CSU, Harlequins, Lake Albert, Rosellas, Royals

## Contents

Present (A-Z): .....	3
Acknowledgement of Country .....	3
Minutes of Previous Meeting.....	3
Actions arising from previous minutes .....	3
Correspondence In .....	3
New Business .....	4
Treasurer Position .....	4
Facilities Position(s).....	4
2022 Fees/Turf Hire .....	4
Secretary Update – Amy Smart.....	5
President Update – Ken Larkin.....	5
Development Update – Nathan Szymanski .....	6
Officiating Update – Ken Larkin .....	6

Representative Update – Ken Larkin .....	6
Events Update – Jason Hill .....	6
Competitions Update – Ken Larkin / Mel Chyb.....	6
Club Updates.....	6
Cavaliers .....	7
CSU Hockey Ducks.....	7
Harlequins .....	7
Lake Albert .....	7
Rosellas .....	7
Royals .....	7

## Present (A-Z):

**Board Members:** Jason Hill, Ken Larkin, Amy Smart, Phil Stone, Nathan Szymanski, Tamika White

Apologies: Mel Chyb, Craig Knowles

**Club representatives:** Sam Arnold (CSU), Karen Boyd (Royals), Kylie Cowell (Royals), Aaron Crump (Lake Albert), Charmain Gay (Rosellas), Helen Lansdown (Royals), Terry-Ann McBeath (Rosellas), Alicia Rose (Cavs), Chris Skillen (Harlequins), Greg Smart (CSU), Dan Smith (CSU), Jarrod Thorne (Royals), Sharyn Wellham (Rosellas),

Apologies: Adam Boyd (Lake Albert), Sharon Smith (Rosellas)

## Acknowledgement of Country

I would like to begin by acknowledging the Wiradjuri people, Traditional Custodians of the land on which we meet today and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

## Minutes of Previous Meeting

[September 2021](#) (located on WWCHA website)

Accepted: Alicia Rose

Seconded: Aaron Crump

## Actions arising from previous minutes

Actions arising from previous meeting minutes	Person Responsible	Timeframe	Progress
Paying Juniors for Umpiring	Tamika/Karen	Prior to start of Winter Season	In Progress

Umpire payments for Juniors Update: We have been researching other associations to see how they manage their junior payments. We have started to develop a framework. We will work with the new Officiating Officer and Treasurer.

## Correspondence In

Correspondence	Club/Person	Format	Date	Action

## New Business

### Treasurer Position

- The 2022 Winter Competition will not proceed without a Treasurer.
  - Amy and Ken have been working together to keep the Indoor competition and Representative going.
  - Brad has advised he will not be able to assist any further after end of Feb.
- Outsourcing
  - If we outsource the Treasurer role it will cost ~\$4000 per year
    - Seniors only: Addition \$14 per player in WWCHA component
    - Seniors & Juniors: \$8.20 per player in WWCHA component
  - Concerns that increasing costs will decrease player participation
- Clubs have struggled to fill their own executive this year
  - Discussion over who could help with the Treasurer role, however further discussion held over people taking on multiple roles being unsustainable.
- Karen Boyd can assist with the role
  - Bookkeeper hired to assist with the role in previous years. This will be continued to assist with the work-life balance.
- Suggestion about paying the position but less than the cost of the outsourcing.
  - Commentary around how the Canteen Manager is a paid position and still isn't a filled position either.
- Paid administrator – Karen will investigate other associations that have a paid administrator to see how this is managed.

Karen Boyd – vote – all yes

- Actions:
  - Organise update for Authorised signatory to the account – add Karen Boyd and remove Brad Ristivojevic.
  - Karen will organise the paperwork.

### Facilities Position(s)

- Development (Facilities)
  - Ken will continue with this role for now, will work with the new treasurer this year. We need to look at a successor for this role.
- Maintenance (Facilities)
  - Expectation that the Clubs will be providing this service

### 2022 Fees/Turf Hire

- [Playing Fees](#)
  - Changes noted on PDF
    - Update 'Under 18s' to '18 and under' and highlight that it is for Seniors only.
    - Switch the WWCHA components for 18 and under and 19 and over.
  - **Agreed by all**
- [Turf Hire Rates](#)
  - Suggestion from Karen to provide schools with bonus field use
  - Suggestion from Chris – can we investigate solar supply for the lights to reduce costs

- Considering that the lights are owned by the council we may not have any say in this
- July 2022 council will release a new set of fees, so these are subject to change.
- **Agreed by All**

### Secretary Update – Amy Smart

- Meeting Schedule sent out. Please provide any feedback regarding any dates that may impact forming a quorum at any meeting.
  - Query regarding whether we will be continuing with Zoom meetings
    - We will need to see how the COVID situation progresses, however we will most likely look at a mix of Zoom and In-Person.
  - Reviewing the August meeting (Packham Cup)
- Adding your new Executive Members into Revolutionise
  - Amy to send out How-To document.
- Update your committee page on your website as the point of reference for all people
  - Replace 'Fact Sheets' via Survey Monkey
  - Allows anyone to be able to access this information whenever they need the contact information
  - Amy to send out How-To document.
- Working on updating the How-To for payment structure for clubs

### President Update – Ken Larkin

- HNSW AGM Zoom Meeting – Amy will be joining in as well.
- Concreting between the two fields
  - Total quoted cost is \$27000
  - Submitted a grant application for \$15000
  - Riverina Water grant application for \$7000
  - Council has a grant coming out in July 2022 that we will apply for as well.
- Riverina Sports will be cleaning the fields
  - Deep clean to be completed 1<sup>st</sup> February 2022
  - In a week they will look at the circle painting and repairs for Noonan field
- Scoreboard Procedures to be shared with the clubs 1<sup>st</sup> Feb 2022.
  - Start of the day must be powered on and turned off at end of day.
  - It would have cost \$5000 more to be able to turn on/off from the dugouts
  - All board members will have a key to operate the power for the scoreboards, with a spare in the pump shed.
- COVID plan for 2022
  - Not required in terms of Service NSW.
  - Hockey NSW has recommended that we continue with QR code and Sanitiser.
  - Mel will continue to assist with this.
- Pump for the water on Paul Field is not working correctly
  - Cut off switch is about 15 years old and cannot be replaced.
  - Waiting for a plumber to provide a quote.
  - Can still use but not with water
- The fields will be closed Feb 24-25-26<sup>th</sup> February - Junior State Touch Cup
- All Academy Game, Packham Cup and Masters fields have been booked
- Require club bookings soon
  - Only two people for light codes – please send name and mobile number to Ken.

## Development Update – Nathan Szymanski

- Mimic the senior competition dates
- Training Thursday night
- Games on Friday night
- No games during school holidays – still under review
- Come & Try Day 3 three prior to the start of the competition.
  - Clubs can have a stand to get involved
  - Letter drop to be done 3 weeks prior to the Come & Try Day
  - Riverina and School scope

## Officiating Update – Ken Larkin

- Contacted Zeke (Hockey Umpire Coordinator with HNSW). Pending a response.
  - Hoping to build out a program
  - Zeke will be visiting during the Academy Games (8/9/10<sup>th</sup> April)
  - We are requesting that clubs work to get as many Juniors and Seniors to attend these sessions.
- Reporting processes for Umpires (how to put together a report, standard responses)
  - Revisit template that was created last year.
- Umpire Manager Masters Invitational in Newcastle in March – Charmain
  - Committed to assisting with umpiring in Wagga and working with Tamika

## Representative Update – Ken Larkin

- Coaches and Managers nearly finalised
- Men's Indoor Open Update – Jason Hill
  - New this year. We entered two teams into the state titles. Team 1 ended up with a Silver medal in 2<sup>nd</sup> division
  - Karen Boyd commentary: Played so well and made Wagga Hockey proud
- Brendan Hill Indoor Open Men's Goal Keeper has agreed to run GK sessions on Sundays 3-4pm at Oasis Sports Centre
- Under 18 girls Indoor Opens completed previous weekend

## Events Update – Jason Hill

- No updates yet

## Competitions Update – Ken Larkin / Mel Chyb

- Competition Start Date: 29<sup>th</sup> April 2022 Juniors, 30<sup>th</sup> April 2022 Seniors
  - Later start due to school holidays, Easter and Anzac Day.
- 18 rounds, concluding 23<sup>rd</sup>/24<sup>th</sup> September 2022.
- 28<sup>th</sup> August Packham Cup
- Mel will provide another update moving forward.

## Club Updates

#### Cavaliers

- AGM: Held
- New Executive has come on board
- Paula McEwan has stepped down this year
- Wagga Kind – back to school donation drive, one of the largest contributors

#### CSU Hockey Ducks

- Presentation night AGM held
- New Executive

#### Harlequins

- No updates as yet
- AGM not held yet

#### Lake Albert

- AGM held on presentation night
- New President: Adam Boyd
- Mixed new and experienced executive

#### Rosellas

- AGM due end of Feb 2022

#### Royals

- 20<sup>th</sup> Feb 2022 set for AGM

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#### Commentary/Discussion:

- How do we increase volunteer participation?

**Meeting closed:** 8.43pm

**Next Meeting:** 28<sup>th</sup> February 2022

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Ken Larkin (President / Chairperson)

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Amy Smart (Secretary / Minute Taker)