



Wagga Wagga Combined Hockey Association

Board Meeting Minutes

Date: Monday 27 February 2023

Time: 7.35pm

Location: Club Rooms, Jubilee Park

Chaired by: Lee Murrell

Board Membership:

President: Lee Murrell

Treasurer: Corrie Ellis

Secretary: Rebecca Peel

Competitions Manager: Mel Chyb

Junior Development Coordinator: Nathan Szymanski

Officiating Officer: Zac Tinning

Representative Manager: Jaclyn Hogan

Facilities Manager: Benson Williams

Events Manager: Liz Cronin

Club Membership with Voting Privileges: Cavaliers, CSU, Harlequins, Lake Albert, Rosellas, Royals

Club	Representative	Role
Cavaliers	Alicia Rose	President
CSU	Daniel Smith	President
Harlequins	Jackson White	President
Lake Albert	Adam Boyd	President
Rosellas	Sharyn Wellham	Vice President
Royals	Jarrold Thorne	President

Apologies: Nathan Szymanski



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Board Members present:

Benson Williams, Jaclyn Hogan, Lee Murrell, Liz Cronin, Mel Chyb, Rebecca Peel, Zac Tinning, Corrie Ellis.

Club representatives present:

Absent:

Acknowledgement of Country

I would like to begin by acknowledging the Wiradjuri people, Traditional Custodians of the land on which we meet today and pay my respects to their Elders past and present. I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Minutes of Previous Meeting

General Meeting [Monday 30 January 2023](#) accepted.

Board reports

1. President

- a. Thought into the future of the association , in particular the number of players. Junior are a focus of the new board and that we make sure there is a good product for them to enjoy . One idea is around reducing fees. to effectively the \$100 kids voucher. Coinciding with this, we are looking at developing a marketing budget with many flyers and getting items into newsletters etc. It is the view that it is a future fund for the longevity of the association. Less funds will go into the facility fund. Female participation in juniors - preference to be able to play some girl games with their friends - discussed potentially some 5 v 5 games. half field option - would need a way of dividing the field.
- b. competition structure in particular the D1 womens
- c. COD visit in Newcastle - as an association we need to applaud the people who volunteer and make an effort to get involved - Getting clubs involved in junior activities.

2. Treasurer

- a. Final decision around fees needs to be made
- b. Scorchers have 14 sponsors to date and they have all been sent an account. No issues to date.
- c. The board signatories have not yet been signed over into Westpac as we did not have the AGM minutes.



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- d. President read from the January report that no money has been spent.
- e. For families, the board proposes that the oldest person pays full fees, second person has a discount of 10%, 3rd person has a 25% discount, 4th and further players have a 40% discount- from only the Wagga component. Same household (obviously exceptions).
2nd Dan Smith Show of hands: all agreed.
- f. Junior fees new juniors flat fee of \$100. Returning juniors have not had an increase.
- g. Senior fees to increase by \$5 wagga component to \$110 from 105.69 . HNSW and HA total \$168.77
2nd Adam - show of hands. all agreed
- h. Question from Casey- What are we doing to attract people back?
Can we give discounts to senior players that haven't played for 2-3 years? What about players who consistently play. The target for this season is to try to boost numbers. The next problem is how this is possible through Revolutionise.
Last played in 2019 - 30%
2nd Dan Smith Show of hands: all agree.

3. Competitions

- a. Discussion - D1 women's teams
Royals 1 team
CSU 2 teams
Lake Albert 1 team
Agreed by show of hands that D1 Womens will play the same week night as D1 Men's
- b. D1 Men's teams
Discussion around possible playing nights : Harlequins suggested Wednesday nights. Royals usually train wednesday nights however agreed to change training to Monday night and play match Division 1 games on Wednesday night.
Time: First game 6.15pm, Second game 7.30pm.
Both fields will be played on.
Agree on Division 1 to be played on Wednesday nights - by show of hands - all agree.
- c. How do we get a viable D1 4th team? broadly discussed. Options - open the floor.
No option provided - to be dealt with outside of the meeting.
- d. Mel presented the structure of the Saturday competition.
- e. First game of the season to be played on 25/3/2023
- f. Scorchers play 7 games in wagga some are double headers (double header played on sunday)



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- g. Team lists and nomination are due - **5 March melindachyb@hotmail.com**

4. Junior development

- a. Nathan has provided a report that will be attached to the minutes as he is unwell. **See Appendix A.**
- b. Identified dwindling numbers in girls - idea - fast 5's comp on Friday night the only way to make that work would be to move Joey's and Little Flickers 5 to 5.30 to Thursday night. Friday 11's 5.15, 13's 6- 6.45, 16's 7.30. Boys also have fast 5's. Association is making a call on this.

5. Representative

- a. No updates.
- b. Minute all NSW Hockey dates will be on the Facebook page.
- c. Stocktake of uniforms:
 - i. 9 shirts missing.
 - ii. will need a small order of socks.
- d. Placing coaches and managers names against the representative teams. Nominations went out last year and there are still some vacant positions. We will put out the EOI for vacant positions.
- e. Will need to get into accommodation bookings - Will be up on facebook under events.

6. Events

- a. SSA games:
 - i. have been booked with the WWCC and lights will need to be available.
 - ii. A coffee van is coming
 - iii. Will need a roster sent out to clubs for the canteen to get volunteers

7. Facilities

- a. Water based field is out of action - can be operated manually - all operation needs to be addressed with Facilities Manager (Benson).
- b. Sports clean has not been back to Benson with dates - Benson to chase.
- c. CL1 team has volunteered to do a working bee to do a clean up the fields.
- d. No one is to make any changes to the watering program. It has been left on numerous times..



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- e. Powers Insulation and Plumbing have been contacted and will be in touch with a date and time to fix the pump.

8. Officiating

- a. Planning in conjunction with Charmaine to conduct an umpire session prior to the season
- b. Now the competitions draft is out Zac will be contacting umpires and organising rosters
- c. Can we talk to Zeic to run an umpires workshop? Zac to get in contact.
- d. Can we ask Benson to get people from Canberra to umpire

Correspondence In

Correspondence	Action
CPL - Women player request	Reply - Informed all clubs. Send to ACT Hockey and say we have been approached
Canteen at our event on the 3rd and 4th of May - Touch carnival -James Galea	Approach Kristy to see if she would like to take this on. 7-10 people at anytime.
Indoor Men's team invitation to attend the Melbourne Indoor Championships – 3-5 th March They are looking for another team... Contact:Charlie Perry cperry@hockeyvictoria.org.au Vanessa Flanagan - Border Indoor Hockey	No.
How do we send senior player enquiries.	Send correspondence with links to all clubs from WWCHA

Actions arising from previous minutes

Actions arising from previous meeting minutes	Person Responsible	Update
Convene a playing rules committee	Lee Murrell	
Registration Fee Structure	Lee Murrell	Decided and voted at meeting
Club numbers <ul style="list-style-type: none"> Club submission Survey result 	Mel and Bec	Need to resend survey
Canberra Premier League - Scorchers <ul style="list-style-type: none"> Finances 	Ken Larkin	Training Thursday currently. Second trial is being held this thursday.



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<ul style="list-style-type: none"> • Open Scorchers bank account WWCHA treasurer and one signatory for invoices < \$1000: Brit or Jill • Approval from board to purchase playing shirts: \$1500 for 38 shirts (8 shirts for sponsors) • sponsorship funds to be utilised • Approval to purchase playing equipment: <\$1200 - sponsorship funds to be utilised • Approval for banner with sponsors for media. • Trainings - Require confirmation from board for trainings and use of turf Thursday 6:30pm-8:00pm • Junior Expectations - TBC with WWCHA • Player Expectations - TBC with WWCHA • Liase - with WWCHA Board Recommend Benson Williams - confirmation required from WWCHA board • Competitions management Confirm competitions manager has received Hockey ACT competition draft • Confirm Game times: Saturday's 2pm, Sunday's 11am. Time required: 90 minutes per game • Umpires: Two umpires are to be supplied by WWCHA for each game: Benson Williams, Nick Tinning & development umpire. 		<p>Finances: A number of sponsors have paid. Can we move forward with a separate account under Wagga Hockey. Motion: Approve opening a new account. Raised Jillian Bell. 2nd Daniel Smith. All in favour: all</p> <p>Financial delegations: invoice under <\$1000 anything above \$1000 board meeting. Must bring through any expenditure. All funds that come in are always isolated. Motion raised: Jillian Bell 2nd: Dan Smith All in favour: all</p> <p>Preapproval for items in actions: money in there approved. Raised Jillian Bell 2nd: Daniel Smith All in favour: all</p> <p>Training night Thursday night? Other clubs have asked for the availability. Are the turf training costs staying the same? Yes. Lights could potentially change. Motion to set the turf costs at the same level as 2022? Benson to provide a roster.</p> <p>The Albury CL1 team have agreed to have a trial game in Albury. Wagga would potentially also hold one potentially on the training night</p> <p>Age limit 14 for development squad. Players- no limit if they are good enough. Open trials will need to be open to all eligible players. Junior trails to be run at a later date - if the</p>
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		<p>junior is good enough to play they will be asked to play.</p> <p>Liaison to the board: Recommend Benson as the liaison. Agree: will chat later.</p> <p>Confirming competition draft - confirmed times.</p> <p>Confirm umpires from Wagga Hockey. Will need an additional umpire.</p> <p>Deadline for HACT needs to be registered by 10 March 2023</p> <p>CP1 question when is the Grand Final? - finals dates and locations have not been supplied as yet. Scorchers representatives to chase up and supply.</p>
<p>Events Wagga -</p> <ul style="list-style-type: none"> Academy games U15 state championships 	Liz Cronin	As above
<p>Promotion for winter Comp</p> <ul style="list-style-type: none"> postcards (6000) \$595 newsletter ads @\$50 x 28 Schools radio interview paid \$300 posters 200 \$240 Facebook advertising and post boost 3 weeks \$100 per week <p>ex GST</p>	Rebecca Peel	<p>\$2835.00</p> <p>Ask for \$3500 motion to for signatories to pay for promotion. Raised: Rebecca Peel 2nd: Jarrod Thorne Hands: all</p>
<p>Come and Try night Juniors</p> <ul style="list-style-type: none"> Date 	Nathan and Liz	will diarise and work on for event

New Business

9. Financial delegations

- promotions budget - As above



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10. Sponsorships and grants

- a. sponsorship working group - Monday 6 March 7.30 invitation (know businesses, put a plan together to action it)
- b. EOI for grants working group - email to bec interest in working through grant options.

11. Meeting night and time

- a. Clash with D1 Men's game night - no longer an issue
- b. Club bbq - Rosella's have put in a date for their Club BBQ via email.

12. Urgent business

- a. Bridging the gap between juniors and seniors. WWCHA will be doing an exemption for first year juniors playing up. The association supports being able to bridge this gap for the first year only.
- b. Non-binary question for where a non-binary person may play - Lee to follow up for clarification with HNSW. Lee Murrell spoke about parameters in other sports being around strength, stamina, speed, experience. Lee will confirm HNSW position at a future meeting.

Meeting closed: 9.37pm

Next Meeting: 27 February 2023

Lee Murrell (President/ Chairperson)

Rebecca Peel(Secretary / Minute Taker)



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Appendix A

	Wagga Wagga Combined Hockey Association Development Manager Proposed Approach to Management
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Proposed structure

Age brackets

- U6 (Little flickers)
- U8 (Joeys – new name)
- U11, U13, U16

Times for Training

- U11, U13, U16 – Thursdays 5-6pm
- Little flickers – 5:00-5:30
- Joeys – 5:00-5:45

Games

Friday nights

- U11 – 5:15 to 5:55 (40 min games), Umpires – U13 players
- U13 – 6:00 to 6:45 (40 min games, 2 x 20 min halves, 5 min half time) Umpires – U16 players
- 5 a side competition run for girls and boys (no mixed sexes), 20 min games, no half time 6:55-7:15
- U16 – 7:30 to 8:25 (55 min games, 2 x 25 min halves, 5 min half time) Umpires – Senior Clubs, on rotation

Management Approach

Representative from each club required to support the Development Manager in running the competition. Two clubs (where possible) will be assigned to an age bracket to manage and coordinate.

Age bracket	Club	Assigned representative
Little flickers	Rosellas	Sharon Smith
Joeys	Rosellas	Sharon Smith, facilitated by clubs



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U11	CSU	Claudia Neiberding
	Harlequins	Jack Laurent
U13	Lake Albert	VACANT
U16	Royals	Kate Wickson
	Cavaliers	Alicia Rose

Open and close up

1. CSU and Harlequins to open up both fields and commence watering of Paul Field, unlock toilets, equipment container
2. CSU/Harlequins to set up U11 – supported by coaches and umpires
3. Lake Albert to setup U13s and set up 5's
4. Royals and Cavaliers to pack up gear (including 5's and lock up gates, check toilets are locked and container is locked

Umpires

Umpire rosters to be developed by the representative responsible for that age bracket

Playing uniforms

All playing uniforms will be assigned by the representative responsible for that age bracket. This party will be required to record the shirt colour, number and name of person assigned to, and make certain these shirts are returned at season's end.

Training

- Head coach to be assigned who will coordinate training each week
- Groups to be separated into age brackets – 11's, 13's and 16's. At least 1 coach to be assigned to each age bracket.
- All coaches who sign up will be required to attend training at least 50% of training sessions. Coaches will be supported by representative players
- 1 training session per month to be undertaken by CL1 team